

Ontario Association of Certified Osteopaths and Acupuncturists



CODE OF PRACTICE

The aim of the Ontario Association of Certified Osteopaths and Acupuncturists Code of Practice is to set the basic standards, which all members are expected to maintain. The Code of Practice lays out the minimum necessary standards for members. Clients who attend a registered health care practitioner expect a level of professionalism, which together with the practitioner's behaviour, is reflected in the equipment, and premises.

1. Insurance

Members must ensure that their professional practice is fully covered by a substantial professional malpractice and public liability insurance, to a **minimum of \$2,000,000 CAD per customer per year**. Members can avail themselves of the insurance scheme negotiated on their behalf or can chose to obtain their coverage from another source.

2. Premises

Members must ensure that consultation and treatment rooms are kept clean, adequately lit, properly ventilated and in a good state of repair. A wash basin with both hot and cold water supply should be located in the work area. Soap, preferably containing antiseptic and a means of drying your hands should be available. If the treatment rooms are not directly accessible from the street, all entrance ways and stairs should be kept clean and well-lit. An appropriate sign indicating that a qualified practitioner is operating on premises, may be placed at the main entrance.

3. Personal Hygiene

Members must ensure that their health and personal hygiene are such as to cause no danger to a client.

The practitioner must be aware of elements of public hygiene and local safety bylaws, and local City requirements in connection with their own practice and related holistic practices.

4. Furniture

Treatment tables and other related equipment must be sturdy and safe. All furniture and equipment should be kept clean and disinfected respectively. Table tops and other work surfaces must have an impervious surface which can be cleaned and disinfected after each session. Clean sheets and towels should be used for each new client.

5. Client Register

Good records should be maintained so that continuity of client care is possible and case history information can be made available to another practitioner should the need arise. These records should include updated progress reports and records of treatment, including dates of attendance. These records should be clear and legible to any other practitioner.

6. Disseminate Information

Members should encourage understanding and further the cause of holistic practices with the general public, press, doctors, politicians and other servants of public good.